



# Woodstock Board of Trustees Newsletter

## April - 2016

### **Kia Ora Koutou Parents and Caregivers**

The year has started off with a hiss and a roar it's hard to believe that we're at the end of the first term already.

Here's a brief update on some of the key items that have been the focus of the Board over the last few months:

### **BOT Elections**

The term of the current Board comes to an end in June 2016. A number of current Board members have indicated that they will not be standing for re-election therefore the School will be looking for new members to be nominated. If you're interested but would like some further information before putting your name forward the Board will be holding a meet and greet information afternoon on Tuesday 3<sup>rd</sup> May. This is prior to the call for nominations that must take place by Friday 6<sup>th</sup> May.

If you'd like to attend this please contact Janeen in the office and indicate a preferred time to her. If that day doesn't suit, please let us know and we'll happily arrange another suitable time for discussion with one or two Board members.

The key dates for the remainder of the elections are as follows:

- Nominations close 20<sup>th</sup> May
- Voting papers sent by 25<sup>th</sup> May
- Election day 3<sup>rd</sup> June
- Vote count 9<sup>th</sup> June
- Board takes office 10<sup>th</sup> June

Further information is available from the Ministry at [www.trustee-election.co.nz](http://www.trustee-election.co.nz) in addition to the information being sent home from school.

### **Health and Safety**

The Board has been busy working on the changes introduced with the new Health & Safety at Work Act that came into effect on 4<sup>th</sup> April. The key items being:

- Updated the schools H&S Manuals with the new legislation.
- Hazard registers moved to a new risk assessment format and updated to include relevant WorkSafe guidance material
- New incident reports and investigations forms
- Updated employment application, induction forms and volunteer agreements

Work is currently underway to ensure that all staff are aware of the changes and how they should ensure that we are all thinking and acting in a safety first way.

### **ASTRO TURF**



All done!!! And being enjoyed by all of our children. We're

still in the process of purchasing the appropriate turf cleaning machine but are hoping to have that in use soon as the Autumn leaves are starting to fall.

### FINANCE

For finance matters the Board is happy to report that the school finances remain in a healthy state.

### BUILDINGS and PROPERTY

The staffroom has been significantly upgraded and is being enjoyed by all of our staff. In addition, the Board of Trustees now meet in this space as do the PTA and many other community groups. If you haven't been in there recently, please pop in and have a look some time.



You may also have noticed that the roofs over the hall and walkways around the Conductive Education Unit have been replaced. This completes a project that has been running for many years that now sees the whole school under new roofing. For

the first time in many years we can look forward to a leak free winter.

Your children may have also mentioned the new playground. Whilst this is in the very early stages of a project we are in the planning and consultative phases talking to potential playground suppliers and trying to determine how we can make best use of our available space to ensure we incorporate enviro-gardens, playgrounds and sports fields into the best possible locations.

We ask for your patience here as similar to the astro-turf this is a longer term project that will require good planning and a level of fundraising and grants in order to see it completed, and it is likely to take more than 12 months.

### WHO ARE YOUR BOARD

Jenny Mills           Principal  
Sean Lewis           Chairperson  
Janeen Foote        Secretary

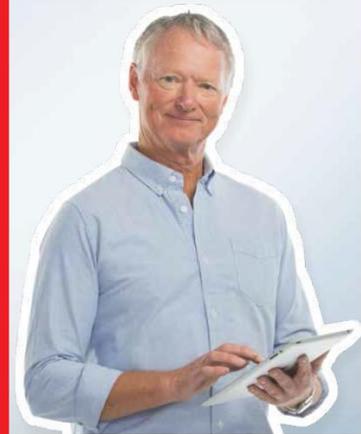
Kym Lenihan       Staff Rep  
Sarfracz Hapuku   Whanau Rep

### Parent Representatives:

Mike Conlon  
Reece Hill  
Marina McMahon-Ieremia  
Evan Morgans

And remember if you see us around please stop to have a chat.

**If you can  
share your skills  
you can be  
a trustee**



**2016 SCHOOL TRUSTEE ELECTIONS**  
Make a difference  
Ki te whakapiki



### What is a school board of trustees?

Every state and state-integrated school in New Zealand has a board of trustees.

School board membership includes elected parent representatives, an elected staff representative and the principal. If the school has students above year 9, the board also includes a student representative.

### What do trustees do?

First and foremost a board is accountable for student progress and achievement to its parents and community. The board has the overall responsibility for the school. This includes legal obligations covering curriculum, property, personnel, finance and health and safety.

Here are some specific things the board does:

- Sets the strategic direction and long-term plans for the school and monitors the board's progress against them.
- Monitors and evaluates student progress and achievement.
- Oversees the management of staff, property, finances, curriculum and administration.
- Ensures that the educational needs and aspirations of Māori learners, Pasifika learners and learners with special education needs are identified, planned for and met.
- Fulfils the intent of the Treaty of Waitangi by valuing and reflecting New Zealand's dual cultural heritage.
- Appoints and supports the principal and assesses their performance.