

**Woodstock School  
Minutes of PTA General Meeting  
Monday 21 May 2018**

**Start Time:** 7.05pm

**Present:** Brigitta Warren, Kate O'Connor, Claire Blomfield, Courtenay Paul, Leigh McGeady, Bronwyn Nicholas, Mary Lambertson, Jenny Mills, Kirsty Cathcart, Becky Tebbutt, Maree Lewis, Renee Beere

**Apologies:** Leianne Nordstrom, Amy Bennett, Jane Conlon, Kym Lenihan, Tammy Leaf-Wright, Arna Stevenson, Belinda Blackmore, Susi Marinkovich, Abigail Owen, Debbie Trower, Chris\_Read, Tracey Wickham

**Minutes of the last General Meeting:** **Claire/Brigitta**  
Emailed 21/5/18

**Matters Arising from those minutes:**

- **Kindo** been set up – [Pta@woodstock.school.nz](mailto:Pta@woodstock.school.nz) we can now do payments via kindo for our fundraisers. Rather than money to the office for the single price things. Not for things like oxford pies as too may different prices to load.
- **Disco** 9<sup>th</sup> August – booked and helpers to be pulled in closer to the time
- **Take them a meal** started back up, thanks Leianne for organising.
- **Xero** – still a work in progress
- **Hellers Sausages** – Needs a particular event so waiting for Christmas in the park info tbc (**waiting for confirmation of date NB Maree Lewis**)
- **Bake sale** - raised \$600.70 with just PTA baking so easy way to make some extra money and nice way to finish the term.  
*Shall we try Mama's Donuts for one end of term? Becky to call and find out info. If 50c or less we wont do it.*

Agreed to try houses for next bake sale End of term 2.

Kiwi and Pukeko will be baking this time. 50 House points for every lot of homemade baking so a competition between houses. **Claire** to do notice. 1 plate per family, label your house.

Also remember to note on notices going out - if you think you have baked something really special then please price it yourself (so we don't offend people by making their items too cheap.)

**Oxford pies** – Courtenay to do notice 3 weeks before to sell them, orders in by Thursday and order placed 1 week before.

5<sup>th</sup> June 1<sup>st</sup> notice out.

Money in by 15<sup>th</sup>.

Order to be placed 18<sup>th</sup>.

Deliver 26<sup>th</sup> (get helpers for this) email for extra helpers closer to delivery time.

Need to ensure tallying of pies and money counting done with several people so nothing entered wrong.

## **Chairperson Report**

**Courtenay/ Renee**

Emailed 21/5/18

## **Treasurers Report**

Not emailed, no report

## **Principals Report**

**Renee/Mary**

Emailed 21/5/18

Shown the new plan for outside classrooms 7,8,9 – looks fantastic – pricing to come so we can see how much is needed to fundraise. BOT & PTA project.

**Correspondence:** none

## **General Business:**

**GRANTS:** Trillion has given us the money - \$7,549.90 - for an interactive whiteboard and voice reinforcement unit. Claire to let us know correct amount for 1 board so PTA can make the payment to the school. Becky & Brigitta to make payment once this is confirmed.

*Claire has purchased 2 boards and voice unit, and they should be installed on 16/5.*

Soccer goals still to hear back about this grant but PTA contribution only \$250.

If we don't get this grant can PTA pay for them outright? It would be \$1749.98.

*Yes, all agreed - Mary to let us know and then we can go from there.*

Concrete pads for under picnic tables – Rod to price and let us know as he has already done some himself – should be less than first expected too. Approx. \$1000

Pool area project – we still have \$8612 to spend that was donated. Astroturf is \$12900. Jo has put a grant in for \$4287.68 but if we don't get this can the PTA fundraise for the rest of this?

*Yes we need to finish this project off so next lot of fundraising to go to this to finish it off. Jo/Mary to let us know how the grant goes and then we can plan from there.*

Thank you to Mary, Claire & Jo for doing these grants! A great result.

**Major fundraiser: Quiz night. 2<sup>nd</sup> Nov**

Need a venue to start with.. somewhere that we could potentially sell our own alcohol to people as would make more money.

Will email out asking who has ties to a venue in this area, that we could potentially sell our own alcohol or will have cheaper alcohol and room for at least 10 tables of 10. Venue needs to have the furniture etc so we don't have to hire. - [Courtenay](#) to email out

Call Dio and St Pauls – [Becky](#) to ask about Dio and [court](#) to call st joe's or st pauls to find out about that as a venue.

Also note in email - Get your thinking cap on for silent auction items that you can donate – do you have any bach's that can be hired out, do you have a business that can donate services or items etc.

Thomas to do questions?

Need Quiz master (possibly Steve?), MC (we could ask Megan again?), Auctioneer (Jane could organise?) – [Courtenay & Becky](#) to put jobs list together to allocate teams.

**General knowledge a thon** – [Claire](#) to sort way its put together, different categories (all sent home) and then a mystery round. Will be done end of term 3.

**Netball Uniforms:** uniforms are 5-6 years old and haven't been replaced. Approx. \$60 a shirt, need around 6 of each size and there is 4-5 different sizes. 24 ok'd – [Renee](#) to organise and funds to come from sports account.

Netball skirts: need 2 extra per size so 8 needed. Approx. \$30 each – [Renee](#) to get pricing. Will leave till next season.

**Sports tee's** not to be used anywhere else but games. – [Kirsty](#) to organise a notice to go out.

**Kapahaka Kakahu** – Seniors need new Kakahu and Whānau Awhina have asked if PTA can help.

We propose doing a joint fundraiser for this. Perhaps asking for a koha at the Matariki evening for new uniforms – put info out about it beforehand so people know to bring some cash. Mary could also possibly apply for a grant but would need more info. [Courtenay](#) to email Whānau Awhina on behalf of PTA.

**Soccer gear bags** – The soccer gear bags are falling apart (literally taped together) so Courtenay has asked if we can purchase some more. Has got pricing for \$30 a bag.

Also all sports gear bags need to be stored elsewhere as netball bags (only purchased a year ago) being wrecked too and bibs going missing – [Jenny](#) to speak to Ayla & Bridget.

Trophy's need to be looked into as netball doesn't have the new ones?? Football has received theirs. [Becky or Renee](#) to ask about those.

*10 new bags ok'd – [Courtenay](#) to purchase. And then any old ones that are ok to be distributed around other sports if they have wrecked gear bags.*

**Next Meeting:** Monday, 2<sup>nd</sup> July, 7pm

**Meeting Closed:** 8.45pm

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Becky Tebutt  
Chairperson  
**Woodstock PTA**