

Woodstock School
Minutes of PTA AGM
Monday 18 Feb 2019

Start Time: 7.10pm

Present: Kirsty Cathcart, Jane Conlon, Maree Lewis, Courtenay Paul, Jenny Mills, Brigitta Warren, Claire Blomfield, Janeen Foote, Michelle Leitch, Gen D'Amours, Summer Reid, Aimee James, Renee Barrett-Jones, Leigh McGeady, Rachel Stringer, Mary Lamberton, Sandra Richardson, Flora Erdee, Becky's friend Amy?

Apologies: Susi Marinkovich, Chris Read, Bronwyn Nicholas, Tracey Wickham, Leianne Nordstrom,

Minutes of the last AGM Meeting: Maree/Courtenay

Matters Arising from those minute:

Courtenay to email PTA Rules doc to everyone – have decided to distribute them again this year.

Chairperson Report: Leigh/Brigitta
Emailed Friday 15th Feb. Joint report from Jane & Brigitta to sum up everything we did in the year and how it was achieved.

Treasurers Report:

As above. Brigitta also spoke about Craig's comments on our financial report for the 2018 year. Need to ensure the cash handling has another layer of checks before cash is banked. For auditing purposes.

- Two people to count and do banking then send a photo of deposit slip to the treasurer.
- Have a team of counters for things and send list of people involved to treasurer.

Principals Report: Courtenay/ Arna
Emailed out 18th Feb – combined for both AGM and general meeting.

Appointment of officers for 2019 year:

Chairperson	Michelle Leitch (Claire/Brigitta)
Secretary	Aimee James (Claire/Leigh)
Treasurer	Brigitta Warren (Courtenay/Leitch)

Meeting Closed: 7.40pm

Jane Conlon

Chairperson

Woodstock PTA