

Woodstock School
Minutes of PTA General Meeting
Monday 2 July 2018

Start Time: 7.05pm

Present: Courtenay Paul, Bronwyn Nicholas, Jenny Mills, Becky Tebbutt, Renee Beere, Arna Stevenson, Claire Blomfield, Kym Lenihan, Jane Conlon

Apologies: Brigitta Warren, Leigh McGeady, Kirsty Cathcart, Mary Lamberton, Kate O'Connor, Maree Lewis, Chris_Read

Leianne Nordstrom, Amy Bennett, Tammy Leaf-Wright, Belinda Blackmore, Susi Marinkovich, Abigail Owen, Debbie Trower, Tracey Wickham

Minutes of the last General Meeting: **Jenny/Claire**
Emailed 29/06/18

Matters Arising from those minutes:

Bake sale:

- Another notice to go out to bring money on Friday. [Jane/Courtenay/Becky](#) will organise a crew for Friday pricing and assistance at stalls.
- Trestle table in library foyer to use. Notice to say stall will be by the office entrance.
- Reminder to price your own if you feel it's worth more than we might price.
- If weather permits we may do a stall by hall and by office to cover both ends of the school.

Disco:

9th August – Around the World theme
Can pay on Kindo & fill in permission slip
All sorted with Leianne! Super Organised.

Xero:

- Up and running
- one bank account was not registered as Tax free so both accounts have now been changed to not for profit, so we don't get charged resident withholding tax.

Oxford Pies:

- Generated \$1368 profit.
- A lot of huge orders so thank you to everyone who purchased and sold to others!
- Have given a certificate in the past to families who sell the most. Will arrange that ([Courtenay to do](#)) to give out at the end of term diligence assembly this Friday. Give them to Jenny on Thursday

Soccer Goals

These have come.

Check with Mary if we need to pay anything from PTA for these? Wasn't clear from last minutes.

Soccer Bags

Managed to get 15 bags instead of 10. These have been purchased and have replaced all the old ripped bags.

Chairperson Report

Courtenay/ Renee

Emailed 29/6/18

Treasurers Report

Jane/Renee

Emailed 30/06/18

Principals Report

Renee/Kym

Emailed 29/6/18

Correspondence: Smith & McKenzie Cheesecake Festival – we need to put an entry in by Friday 6th July.

Decided on:

vanilla cheese cake with roasted coconut thread and toffee shards – Woodstock

Toast

and

White Chocolate with Hundreds and Thousands.

- We need to put a notice out in August so we can remind families to go and eat our cheesecake as we get \$1 from each piece sold.
- PTA & Board will go and meet there to support it. Thursday 23rd August – 7.30pm. [Courtenay](#) to do a quick invite to email to Board members, Whanau Awhina/ PTA members & staff.

General Business:

Quiz night

need teams for each area and leaders to get it happening. Courtenay happy to liaise with teams to ensure everything covered but PTA members can't do this on their own.

We need helpers!! An email will go out to the friends of the PTA for assistance with this. [Courtenay](#) to email list of teams needed as per below and jobs associated.

The date has been tentatively set for 2nd Nov – Venue will be Dio – need to sort what we will do for liquor licence and alcohol.

TEAMS NEEDED:

1. Theme/ Decorations/ Tickets (last time we did decorate your own table so could do that again?) (Sell tickets on Kindo)
2. Marketing material/ advertising
3. Catering/ Drinks
4. Auction items (Main auction big items and smaller items or packs for silent auction)
5. Set up/ Pack down
6. Auctioneer/ Quiz Master/ MC
7. Quiz questions

Becky to find out about Liquor Licence/ cost of venue/ whether date is available etc

Claire to approach school families with businesses about prizes.

Prize ideas:

Framed Fiji rugby shirt at school to be auctioned

Principal for the day/ Rod for the day

Jumpflex tramp? Becky

Cricket session with Ross Taylor?

Mark Harrison, Jake Goldsmith – police car ride?

Doughbro's pizza making session

Jane Harris

Maree PT session

Hair Salon, beauty Therapy vouchers (Pamper Pack)

Motorbike or muscle ride

Baking for a month – once a week from PTA

Water Skiing Day if someone has a boat?

Also note in email - Get your thinking cap on for silent auction items that you can donate – do you have any bach's that can be hired out, do you have a business that can donate services or items etc.

Thomas to do questions?

Need Quiz master (possibly Steve?), MC (we could ask Megan again?),

Auctioneer (Jane could organise?)

Metal Pegs

Bento Ninja Metal Pegs – good Enviro fundraiser.

Never rust/ never break

Retail for \$20, sell to us for \$13 - \$7 profit

Minimum 10 bags for a fundraiser.

- Rubbish Whisperer bags would go well again as well.
- Have decided to do an Enviro Fundraiser for September.

- [Arna](#) to do notices and sample pegs to be at office. PTA ok'd spending to place an order for 10 and then use those for the orders that come in
- [Renee](#) to do Rubbish Whisperer Order form. PTA ok'd spending to order 12 pack for display then use for orders like last time.
- [Claire](#) can help set up on Kindo for payment. And order form – [Renee and Arna](#) to sort direct with Claire prior to September.

Sporting and Cultural Uniforms

Quote to come through Renee for next season.

We will start replacing shirts in lots each year so it doesn't come as a huge amount all at once and will order more netball skirts for next season.

Pool Astro Turf

The money we need to raise for the tiger turf is higher than expected. Apparently the cost of the pool ladders blew out on this project as the quoted price did not include installation. The actual amount we need to raise is 6,316.30 incl gst to get the tiger turf installed (previously \$4,930.83 incl GST).

This will be added to the \$7,254 incl GST we still have remaining for this project. Our upcoming fundraisers – Disco, Cheesy Tuesday, General Knowledge-a-thon, Enviro Fundraiser & Quiz night will all go towards this project with any additional money raised being ear marked for the revamp of the courtyard outside rm's 7,8,9.

Cheesy Tuesday

[Mary & Amy](#) happy to run this.

We need a couple of extra helpers each Tuesday if anyone else is able to help either between 8.15am and 8.45am or between 11.45am and 12.20pm each Tuesday in August.

[Courtenay](#) to email to Friends of the PTA

[Mary & Amy](#) to organise notices to go out & be emailed.

Courtyard outside Room 7,8,9 revamp

Danni might be able to get some grant money towards this from Enviro Schools. This project is on hold currently as we need to complete the pool area turf first.

Next Meeting: Monday, 13th August. 7pm

Meeting Closed: 8.35pm

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 Becky Tebbutt/ Jane Conlon
 Chairperson
Woodstock PTA